

Music is one of the cornerstones of worship at Stone Church. General duties for each Sunday are to prepare and present a prelude, offertory and postlude and to accompany congregational singing, pastoral cantoring, choir introits and anthems. Music selected will be appropriate to the church season and or other special themes of the church. The organist will be equally comfortable at the organ and piano. The organist may be asked to play with the bell choir, children's choir, soloist (instrumental and vocal), guitarists, brass choir and guest musicians.

Sunday Mornings

- Plan service music and let the church office manager know the selections by Thursday morning of each week unless other arrangements have been made.
- Play all required service music and accompany the choir for introits, anthems or other selections.
- The choir sings most every Sunday from September to mid-June. On those Sundays, the organist will accompany the rehearsal usually held 1 hour prior to the start of the service.
- On Sundays when the choir does not sing, accompany special music groups or soloists. Meet and rehearse with these special musicians as needed.

Wednesday Evenings

- Accompany the choir rehearsal on piano from 7:30 – 9:30 pm.
- Be rehearsed and prepared to play any of the choir music currently being planned and distributed in advance.
- Have excellent sight reading skills for music handed out during a rehearsal.
- The organist may be asked to lead vocal sectionals during rehearsal as needed.

Extra Services/Concerts

- Accompany the choir for two special presentations during the year involving a longer piece of music usually presented at Christmas and one other time during the year. There are sometimes additional rehearsals required in addition to the Wednesday night rehearsal.
- Accompany the choir at their annual retreat, usually 6-7 hours on a Saturday at the beginning of September.
- The organist will play for additional services which may include, but are not limited to, Ash Wednesday, Maundy Thursday, Good Friday, Easter and Christmas Eve.

Weddings/Memorial Services

- The organist will be given priority for playing for wedding and memorial services. The organist will be compensated separately by the church for these services at the rate established by the church personnel committee.

- For these additional services, the organist will communicate with the family contact to determine any special music that may be requested that is in the organist's repertoire. For weddings, the organist will meet with the couple to finalize selections. The organist is not expected to be at the wedding rehearsal.

Communication

- The organist will be asked to meet with the pastor and music director several times during the year to coordinate plans for seasons of the church year.
- The organist shall be an ex-officio member of the Worship Committee and shall attend at least 3 evening meetings during the year.
- The Organist shall be responsible to the Director of Music in all matters pertaining to accompaniment. In matters relating to other duties of the position, the Organist shall be responsible to the Worship Committee and the Pastor.
- In June the Organist will receive an annual review which may include any of the following discussion items: performance strengths, areas needing improvement, future plans, fair compensation, personal and professional goals.

Vacation/Absences

- The organist can schedule 4 paid weeks off each year in weeks when the choir is neither rehearsing nor singing (typically late June through early September). The organist will find a qualified substitute for these Sundays. The substitutes for these Sunday's will be compensated separately by the church.
- If there is a need for any additional absences or absences at a different time, this request should be discussed and planned with the staff. If the absence is agreed to, the organist will be responsible to find a qualified substitute for both the Sunday service and the Wednesday rehearsal (if applicable) and personally provide compensation.

The organist is a quarter time position and there is no benefit package.